



## AICS 2024 Student Rules and Regulations

Dear student,

Welcome to the AICS 2024. Please read carefully the rules and regulations that apply to the program and then, sign where indicated.

1. As a student Students who will be joining the AICS, you will be requested to become familiar with and comply with the Student Rules and Regulations rules and policies that are included in this document. You will also need to abide by any policies such as the AICS COVID Policy that will be provided to you separately during the term of the AICS project, as needed and applicable.
2. During the term of the AICS project you may receive additional instructions -given in written or verbally by the faculty and administrators of the program- regarding specific matters such as indicatively the course work, fieldwork, or usage of student housing, which you will be also requested and agree to follow.
3. As a student who will be joining the AICS, you agree that it is the discretion and sole responsibility of the faculty to set academic content, assignments, timelines and evaluation procedures, as well as the final evaluation of students.
4. Students are expected to attend all classes and fieldwork that will be scheduled as part of the AICS program, to ensure proper and successful completion of the program.
5. In case illness or personal condition impede at any time a student from attending a class or fieldwork, the AICS staff and/or faculty need to be notified the soonest possible, to allow assistance from the faculty in case needed. The faculty reserves the right to explore the possibility to replace the missed class or fieldwork for the student, at a time that would be convenient without disrupting the rest of the program.
6. Unjustified absence and non-attendance are not expected from students and, at the discretion of the faculty, this may reflect on a student's final grade.
7. Any student that leaves Amelia must notify a member of staff, providing information on the reasons for leaving, where they are going and how they can be contacted during their absence.
8. You will be also requested to respect "quiet hours" (i.e., after 10:30 PM) that apply to all apartments used by students. In other words, you will need to refrain from any noisy activities (loud talking, playing music, TV or videos), socializing, cooking and no visitors in the apartments after that time, unless every person living in that apartment has consented for such activity to happen after hours.
9. The apartments in Amelia used by the students are reserved to these students and the staff of AICS. This means that you will need to get prior approval from the AICS administration, in case you want to invite a visitor or outsider.
10. AICS reserves the right to ask you to leave the program and the housing without refund should you engage in any of the following activities or find yourself in any of the following conditions:
  - a. Academic dishonesty: misrepresenting of academic credentials, plagiarizing, cheating in tests, etc.
  - b. Unjustified departure from Amelia, or failure to properly participate in the program, without valid excuse or approval, as per the applicable rules and regulations.
  - c. Stealing.
  - d. Engaging in illegal activities.
  - e. Consuming illegal drugs in Amelia.

- f. Engaging in abusive behavior or violence.
- g. Sexual harassment.
- h. Disruptive behavior.
- i. Behavior that endangers other people.
- j. Substantial damage to property.
- k. Not following safety rules at the restoration site or at the workshops.
- l. Intoxication that becomes disruptive to other students.
- m. Physical or mental illness that is disruptive, disabling, or dangerous for yourself or other students.

11. While in class, in any scheduled program activities, in any of the apartments used by AICS for housing, or in places used as workshops or worksites, you will be requested not to engage in any horseplay or sports or games that could result in the injury of other people, yourself or cause damage to the property or the premises.

12. The faculty and administrator of the AICS will make jointly any decisions on matters of expulsion.

13. Students who cause damage to the property of AICS, or the rental apartments, will be required to pay for the damages.

14. Your participation in the program presupposes and is subject to the full payment of your tuition and fees before the initiation of the program. AICS reserves the right to refuse participation in the program to students who have failed to pay their fees.

I have read and understood all the above rules and I agree to comply with them.

Signed:

Print Name:

Date: